

# EXHIBIT INSTALLATION - BOAT / BULK SPACE

## BOAT AND BULK EXHIBITORS

### INSTALLATION SCHEDULE

Saturday, January 6	8AM – 6PM	Sunday, January 7	8AM – 6PM
Monday, February 8	8AM – 6PM	Tuesday, February 9	8AM – 6PM

- Exhibit move-in will begin on Saturday, January 6.
- **Complete and return the BOAT INFORMATION form By November 24.**
- Targeted move-in times will be assigned for boat and bulk space exhibitors on December 15.
- Exhibitor Credential are not necessary for accessing the show floor during move-in/out. You should have a government issued ID with you at all times.
- [CLICK HERE FOR ALLOCATION PROCEDURES DISPLAY GUIDELINES](#)



## MOVE IN/OUT & SHIPPING

Exhibit Install—Bulk

Exhibit Install—Booth

Exhibit Removal

Brownell Systems

Freight Shipping  
Procedures

Move-In/Out Info

Staging

### SOUTH LOT **There is no overnight parking allowed at anytime.**

- All vehicles dropping off or picking up at the Boston Convention and Exhibition Center loading dock need to report to the South Lot. South lot is located directly across from loading dock entrance.

### MOVE IN REQUIREMENTS

- Carpet Installation—If you are not using the Demers to install/remove your carpet you must abide by the carpet installation times located on the move-in schedule. ALL CARPET MUST BE LAID IN ADVANCE OF YOUR MOVE IN TIME.
- Shrink wrapping materials must be taken back with the empty trailers.
- All hand-carried items must be brought in through the loading docks; no other doors are to be used.

### BOAT HANDLING

- Exhibitors must inform us of boats which require handling, unloading, setting bridges, etc. on the Boat Information form. Boats to be handled must arrive according to our targeted schedule.
- All exhibiting vehicle's fuel tanks must be less than 1/8th of a tank and free of vapors. All tanks will be subjected to Fire Marshall inspection.
- There is absolutely no tying off or use of the poles, beams or any building supports to unload boats.
- All boats must be accompanied by proper stands, blocks, dollies or trailers.
- **EMERGENCY SITUATIONS** - While at the show, the BCEC security will handle all emergency situations. Dial 2222 on a house phone or alert a security person. DO NOT CALL 911.